

JOB TITLE: Non-Life Technical Officer

REPORTS TO: Chief Executive Officer

PURPOSE OF THE JOB

The Non-Life Technical Officer at the Uganda Insurers Association is to manage and oversee various aspects of non-life (or property and casualty) insurance products and to facilitate the development and growth of the Non-life insurance sector in Uganda.

PRINCIPAL DUTIES

The Employee shall execute the following duties directed towards the development and growth of the Non-life insurance sector in Uganda: -

1. Work towards the development and promotion of Non-life insurance in Uganda which shall include:
 - The review, study and evaluation of all matters pertaining to Non-life business;
 - Promoting technological advancement in the Non-life insurance sector and modes of achieving it;
 - Understanding the legislative and regulatory requirements and identifying areas for improvement or discussion, and proposed solutions;
 - Identifying, lobbying for and driving consumer education projects and activities in order to create public awareness and understanding of Non-life insurance.

2. Support the Non-life Committee:-
 - Serve as Secretary to the Non-life Technical Committee of the Association;
 - Guide the Committee in terms of priority actions & activities in the best interest of the sector;
 - Inform the Committee of all developments pertaining to Non-life discussed at the Executive Committee (EC) level;
 - Responsible for the execution of Committee actions/ activities and events as decided by the Committee;
 - Assist the Committee in compiling business cases and feedback to the EC where required and especially where funding is required for certain projects;

 - Liaise with the IRA on a regular basis in order to ensure a good understanding between the Committee's activities and their requirements and goals for the sector.

3. Support to the Association:
 - Support and enable the implementation of the new 2024 – 2028 strategic Plan;
 - To handle all technical matters related to non -life insurance within the association.
 - To advocate for a favourable legislative framework for the Non-life insurance industry in Uganda;

- To assist the Association in pursuing professional and technical excellence amongst members in the Non-life insurance business;
- In liaison with the Research and Market Development Officer, collect, analyse and disseminate all information on Non-life insurance for underwriting and general information purposes;
- Liaise with other regional and international institutions to enable the Non-life insurance industry keep in line with global and regional practices;
- Ensure that training according to identified needs is carried out on a regular basis to support the sector;
- Support the Association website by providing timely updates;
- Support the compilation of the Association Activity Report, on an Annual basis.
- Any other duties assigned from time and time.

REQUIREMENTS

SKILLS

- Excellent coordination of activities
- Analytical skills
- Strong attention to detail
- Ability to advocate for the company while maintaining positive client relationships.
- Ability to identify problems quickly and develop effective solutions.
- Strong focus on customer service to ensure client satisfaction.
- Ability to manage multiple projects and tasks effectively.
- Strong organizational skills to prioritize responsibilities and meet deadlines.
- Understanding of industry regulations and compliance requirements.
- Awareness of changes in legislation that impact non-life insurance practices.
- In-depth understanding of non-life insurance products
- Good command of MS Word, Excel and knowledge of SPSS and qualitative data analysis software.

EXPERIENCE

- Five (5) years of work experience in underwriting, claims in a reputable non-life insurance company or brokerage firm.
- Experience in the insurance industry or a member-based organization will be an added advantage.

EDUCATION

- Bachelor's Degree in Actuarial Science or Statistics, Economics or Quantitative Economics from a recognized University Institution.
- Diploma in Insurance
- Advanced diploma in insurance is an added advantage.
- Any other professional qualification in insurance will be an added advantage.

HOW TO APPLY

1. Interested candidates who meet the minimum requirements for the above position should submit soft copies of the following;

- Application letter.
- A detailed and an up-to-date Curriculum Vitae.
- Certified copies of academic transcripts, certificates, and professional qualifications.
- Names and addresses of three referees.

Submissions should be sent in soft copies to; marion.kusoniwa@uia.co.ug

The deadline for submission is **Thursday 31st October 2024**